



## COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**MICHAEL LUCKEY**  
County Administrator

## MEMORANDUM

Administrative Secretary

**TO:** Editors  
**FROM:** Michael Luckey, County Administrator  
**DATE:** December 26, 2025  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of January 05, 2026



<b>Monday</b> <b>January 05, 2026</b>	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S Center Ave, Rm C2003, Jefferson
<b>Tuesday</b> <b>January 06, 2026</b>	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S Center Ave, Rm C1021, Jefferson
	Aging and Disability Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Jefferson County Human Svcs Dept. 1541 Annex Rd, Jefferson
<b>Wednesday</b> <b>January 07, 2026</b>	No scheduled county meetings		
<b>Thursday</b> <b>January 08, 2026</b>	Fair Park Committee	8:30 a.m.	Videoconference OR Jefferson County Fair Park-Activity Center 503 N Jackson Ave, Jefferson
<b>Friday</b> <b>January 09, 2026</b>	Planning and Zoning Committee Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S Center Ave, Rm C1049, Jefferson
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
<b>Saturday</b> <b>January 10, 2026</b>	No scheduled county meetings		
<b>Sunday</b> <b>January 11, 2026</b>	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Building and Grounds Committee**

## **AGENDA**

Videoconference or  
Conference Rm. C2003  
Courthouse Bldg.  
311 S Center Avenue  
Jefferson, WI 53549

Monday, January 5, 2026  
8:30 a.m.

### **Building and Grounds Committee Members**

Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of December 1, 2025 Building and Grounds Committee Minutes
8. Jail flood incident
9. Review energy reduction opportunities identified in Centrix proposal.
10. 2025 accomplishments and activities
11. Updates on other projects:
  - a. Courthouse projects: Delayed egress installation completed, video surveillance enhancements, access control door alarms, resolution for Security Film on at grade glass openings
  - b. Fair Park: Interior lighting grant project
  - c. Human Services: Security/access controls at UWC suite entrance
  - d. Highway: new controls software
12. IT Project Update
13. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
14. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Monday, February 2, 2026 at 8:30 a.m.
15. Adjourn

[Join the meeting now](#)

Meeting ID: 276 419 923 913 5

Passcode: Sf6xj3He

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse, Room C1021  
311 S. Center Ave.  
Jefferson, WI 53549

Date: Tuesday, January 6, 2026

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Zarling, Karl; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for December 2, 2025
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on authorizing the acceptance and implementation of The Nature Conservancy Grant on behalf of the Jefferson County Soil Builders and amending the 2026 budget in the Land & Water Conservation Department
9. Discussion and possible action on sale of County Farmland
10. Discussion on insurance renewal rates
11. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
12. Discussion and possible action on 2025 projections of budget vs. actual revenues and expenditures
13. Review of the financial statements and department update for November 2025-Finance Department
14. Review of the financial statements and department update for November 2025-Treasurer's Office
15. Review of the financial statements and department update for November 2025-Child Support
16. Update on contingency fund balance
17. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
18. Set future meeting schedule, next meeting date, and possible agenda items
19. Review of invoices
20. Adjourn Finance Committee

Next scheduled meetings: Tuesday, February 3, 2026 (Regular meeting)  
Tuesday, March 3, 2026 (Regular meeting)  
**Wednesday, April 15, 2026 (Regular meeting)**

[\*\*Join the meeting now\*\*](#)  
Meeting ID: 270 161 347 776 3  
Passcode: WK3zS9Gf

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Human Services Conference Room  
**Or**  
Join Zoom Meeting  
<https://us06web.zoom.us/j/83897094401>

Date: Tuesday, January 2<sup>nd</sup> 6th, 2026

Time: 1:00 p.m.

**Committee Members:** John Donohue, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Carol O'Neil, Lou Klein, Mary Roberts, Michael Wineke, Todd Wiedenhoeft, and Katie Dixon

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from December 2nd, 2025.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program 2025/2026 Key Outcome Indicator updates – ReBecca Schmidt
11. Program Updates
  - a. ADRC – Erika Holmes
  - b. Dementia Care Specialist – Tonya Runyard
  - c. Nutrition – Kimberly Lafler
  - d. Transportation – Mike Hansen /Casey Anderson
14. Items for next meetings
15. Remarks
16. Adjournment

Next scheduled meetings:

February 3<sup>rd</sup>, 2026

March 3<sup>rd</sup>, 2026

April 7<sup>th</sup>, 2026

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# Fair Park Committee Agenda

## Jefferson County Fair Park

### Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, January 8, 2026

Time: 8:30 am

Committee members: Curt Backlund, Mark Groose, Libby Hafften, Georgia McWilliam, Blane Poulson, Gary Skalitzky, Brandon White

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment *(Members of the public who wish to address the committee on specific agenda items must register at this time)*
6. Approval of December 11, 2025 committee meeting minutes
7. Communications
8. Presentation of UW-Whitewater Economic Impact Study results
9. Discussion of Fair Operations and updates
10. Discussion of Fair Park Operations and updates
11. Update on the lighting upgrade projects
12. Discussion and review of Master Plan RFP draft
13. Discussion of severe weather policy and emergency shelter plans
14. Discussion and possible action on property acquisition opportunities
15. Discussion and possible action on tentative future meeting schedule and agenda items
16. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

- February 12, 2026
- March 12, 2026
- April 9, 2026

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Individuals requiring special accommodation for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**PLEASE USE THE LINK BELOW TO JOIN THE MEETING VIRTUALLY**

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 227 136 846 874 4

Passcode: v6UR9eE6

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**SUBJECT:** Planning and Zoning Committee Site Inspections  
**DATE:** January 9, 2026  
**TIME:** 8:00 a.m.  
**PLACE:** Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**
- 7. Site Inspections for Petitions to be Presented in Public Hearing on January 15, 2026:**

**R4660A-26 – Jeffrey Levake:** Rezoning utilizing split availability from consolidation of parcels of record Involving PINs 018-0713-3312-000 (39.3670 ac) and 018-0713-3313-000 (39.670 ac) to add onto existing A-3 Lots 1 & 2 of CSM 5561 to create a total A-3 lots size of 2.675-acres (Lot 1) PIN 018-0713-3343-002 (1.114 ac) and 1.6-acre (Lot 2) PIN 018-0713-3343-001 (1.114 ac). These lots are located off **Hope Lake Road** in Town of Lake Mills. Property is owned by David & Diana Schroeder.

**CU2189-26 – Jeffrey Levake:** Conditional Use to allow for a home occupation for a septic business on Lot 1 in A-3 zone at **W8684 Hope Lake Road** in Town of Lake Mills PIN 018-0713-3343-002 (1.114 ac).

**R4662A-26 – Todd Saeger:** Rezoning 1.0-acre from N to A-3 utilizing the consolidation of parcels of record to transfer splits/A-3 zones from a 59.8-acre parent parcel (PINs 032-0814-1412-000 & 032-0814-1411-001), to allow for a new 1-acre A-3 residential lot on PIN 032-0814-1134-002 (7.299 ac) located south of **N8947 Willow Road** in the Town of Watertown.

**R4656A-26 – Wendt Property Management LLC:** Rezone from A-1 to A-3 to create a 1.0-acre residential lot across from **N7015 Shade Road** in Town of Farmington, PIN 008-0715-0343-002 (14.212 ac).

**R4655A-26 – Lori Laylan:** Rezone from A-1 to A-3 to create two 1.0-acre residential lots south of **N6625 Elm Drive** in Town of Concord, PIN 006-0716-1144-000 (39.0 ac).

**CU2190-26 – Charles Couden:** Conditional Use to allow for personal storage/mini-warehousing in an A-2 zone at **N4677 Highland Drive** in Town of Sullivan, PIN 026-0616-0241-005 (1.766 ac).

**R4661A-26 – Cheri Hazard:** Rezone 33-acre from A-1 to N at **W881 Village Line Road** in Town of Sullivan, PIN 026-0616-1122-000 (38.0 ac).

**R4657A-26 – Randall & Tonia Rammelt:** Rezone from A-1 to A-3 (Lot 1) to create a 2.0-acre farm consolidation around existing buildings at **N3346 County Road F** in Town of Sullivan, PIN 026-0616-2043-000 (40.0 ac).

**R4658A-26 – Randall & Tonia Rammelt:** Rezone from A-1 to A-3 (Lot 2) to create a 2.0-acre residential lot east of **N3318 County Road F** in Town of Sullivan, PIN 026-0616-2034-001 (5.938 ac).

**R4659A-26 – Randall & Tonia Rammelt:** Rezone 0.3-acres from A-3 to A-1 and 0.3-acres from A-1 to A-3 to allow for a lot line adjustment at **N3318 County Road F** in Town of Sullivan, PIN 026-0616-2034-003 (3.0 ac). Property is owned by Timothy & Susan McGuire.

**8. Adjourn**

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

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*A digital recording of the meeting will be available in the Planning & Development Department upon request.*

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818

Marty Krueger, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220

♦ Website: <https://www.swwrpc.org/documents-publications/rail-transit-commissions/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Friday, January 9, 2026 Meeting Agenda

TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons

FROM: WRRTC Administrator

Date Sent: December 30, 2025

**Friday, January 9, 2026 @ 10 AM  
Hill Farms State Office Building  
4822 Madison Yards Way, Madison, WI  
Room 149 South**

## *WRRTC's Schedule of Meetings:*

### **2026**

January 9

February 6

March 6

April 10

May 8

June 5

July 10

August 7

September 11

October 9

November 6

December 4

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637 or by email at [rtc@swwrpc.org](mailto:rtc@swwrpc.org).

**NOTICE is sent to:** County Clerks in WRRTC's region for posting and to local news media as an FYI.

*Thank you for your interest and assistance.*

# Wisconsin River Rail Transit Commission

## Hill Farms State Office Building

## 4822 Madison Yards Way, Madison, WI

## Room 149 South

Meeting – Friday, January 9, 2026 @ 10 AM

### AGENDA

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – *Marty Krueger, Chair*
2. Roll Call. **Establishment of Quorum** – *Admin.*
3. Action Item. **Certification of Meeting's Public Notice** – *Noticed by Admin.*
4. Action Item. **Approval of Agenda** – *Prepared by Admin.*
5. Action Item. **Approval of draft November 7, 2025 Meeting Minutes** – *Prepared by Admin.*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
7. Updates. **Announcements by Commissioners** – *No Discussion Permitted*

### REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update and Action Items*

8. **Update and Action Items** 8. **Update and discussion on litigation regarding City of Baraboo installation of sewer line on bridge B-368 in Baraboo, WI**
  - 8a. **Action Item.** Consideration of and action on adjourning to closed session pursuant to Wis. Stat. sec. 19.85(1)(g), for the purpose of conferring with legal counsel for the Commission who is rendering oral or written advice concerning strategy to be adopted by the Commission with respect to litigation in which it is or is likely to become involved as stated under Agenda Item #8. – *Krueger, Chair*
  - 8b. Convene in closed session for the purpose stated in the preceding agenda item(s) – *Krueger, Chair*
  - 8c. **Action Item.** Reconvene in open session – *Krueger, Chair*
  - 8d. **Possible action** on closed session item

*10 minutes estimated | Update and Action Items*

9. **WRRTC Financial Report** – *Treasurer*
  - Treasurer's Report
    - October and November Monthly Financial Statements (Cash Flow, Balance Sheet, and Revenue & Expense Statement)
  - Payment of Invoices
    - Boardman and Clark invoice for legal services
    - SWWRPC invoice for Q4 Administration

*10 minutes estimated | Update*

10. **Wisconsin & Southern Railroad's Report on Operations** – *WSOR*
  - Operations and Maintenance Update

*10 minutes estimated | Update*

11. **WisDOT Report** – *WisDOT*

*5 minutes estimated | Action*

**12. Permits/Licenses (if any) – Administrator**

*1 minute estimated | Action*

**13. Adjournment**

**Posted 12/30/2025**